Stakeholder engagement template  
MSG governance and government engagement

Component B - Stakeholder engagement. Requirements 1.4 and 1.1

**Period under review:** *What is the period that this template covers?*Month and year to month and year: April 2021-October 2025

*Note: for Validation, it is the day of commencement of the previous Validation which marks the beginning of the period under review until the date of commencement of the upcoming Validation.*

This form is submitted for ☒ International Secretariat feedback as part of implementation support   
  
 OR  Validation as part of final submission for assessment

**Introduction**

The EITI requires effective multi-stakeholder oversight, including a functioning multi-stakeholder group that involves the government, companies, and the full, independent, active and effective participation of civil society. The key requirements related to multi-stakeholder oversight include: (1.1) government engagement; (1.2) industry engagement; (1.3) civil society engagement, including [EITI Protocol: Participation of civil society](https://eiti.org/document/eiti-protocol-participation-of-civil-society), and (1.4) the establishment and functioning of a multi-stakeholder group.

Government engagement is the key driver and enabler of progress in disclosures. Government engagement is needed both on the leadership and operational level to ensure disclosures take place, recommendations are acted upon and lead to reform. The government must ensure an enabling environment for civil society and government to participate.

**What is the purpose of this template?**

The purpose of this template (B1) is for the **MSG** to **conduct** a self-assessment on meeting Requirement 1.4 on MSG governance, and for the **government** to **conduct a self-assessment** on meeting Requirement 1.1 on Government’s engagement towards EITI implementation**.**

Each requirement section contains:

1. A box with additional resources
2. Corrective actions from the previous Validation, where applicable
3. A self-assessment against the technical aspects and underlying objectives of the requirement in questions & response format
4. Comments from the Secretariat

The form has an [section (A)](#_gvww0o62pgu1) containing a table to track key data on MSG attendance. The table is also [available as excel file](https://extractives.sharepoint.com/sites/Validation/Shared%20Documents/Validation%20review%202024/Validation%20templates%20(2023%20Standard)/B1%20-%20MSG%20governance%20-%20Annexe%20-%20template%20(optional).xlsx) and can be used by the national secretariat as a management tool to track membership, attendance and meeting records on an ongoing basis. It then can easily be submitted to the Secretariat for Validation.

**When should this template be completed?**

The template should be used as a tool for implementation. MSGs are encouraged to use this template ahead of Validation. Before commencement of Validation, the templates could be submitted to for International Secretariat feedback.

**The templates should be finalised and published by the commencement of Validation.** For Validation, this form serves as basis for assessing the country under this component.

The form must be signed off by MSG members for the section on MSG governance, and from the government constituency for the section on government engagement. It must be submitted latest on the day of the commencement of Validation and be published on the country’s website. At this stage, it should be indicated on the form that the template is submitted for Validation

**Who should fill this template?**

The first part on 1.4 should be filled in by the **MSG** with support from the national secretariat and guidance from the International Secretariat. The MSG needs to give a final [sign- off on](#_5wgpsftlaqs1) the contents of the template. The second section on **Requirement 1.1.** are to be filled in by the government, with support from the national secretariat. Where relevant, inputs could be sought from government agencies and constituency members outside of the MSG.

**Covered this form:**

**Requirement 1.1**  
Effective government engagement

**Requirement 1.4.**  
Multi-stakeholder governance

In this template

[Requirement 1.4: MSG governance 3](#_mxc2s0atxzeg)

[Corrective actions / recommendations from previous Validation 3](#_m75hoovt3hl6)

[Self-assessment 4](#_z6e6xys4js7q)

[Technical requirements under 1.4 4](#_v7lmf0jvzrgk)

[Requirement 1.3.f – MSG monitoring of adherence to the Protocol: Participation of civil society 11](#_opv4jnjgb2y5)

[Corrective actions / recommendations from previous Validation on 1.3.f 11](#_tx9ovfe4kre8)

[Underlying objective 12](#_z51pmnul8qga)

[Conclusion 14](#_e6ieogm092fi)

[International Secretariat feedback 14](#_ttcwlhyee1dz)

[For Validation: Annexe on key data to assess MSG governance – membership, attendance and meeting records 16](#_2mpfwg7r4uvd)

[1.](#_hdw9zyygr568) Current MSG members and attendance record 16

[2.](#_cljmm334zy2k) Changes in membership in the period under review and the reason behind each change. 17

[3.](#_jlwdo8o5weku) For Validation: Overview of MSG meetings and minutes for period under review 18

[For Validation: List of stakeholders suggested by the MSG for consultations regarding EITI implementation 19](#_dl11plcwnzi2)

[For Validation: MSG sign-off 19](#_ixh54wdhb8vi)

[Requirement 1.1: Government engagement 20](#_h3iar3jkn2uv)

[Corrective actions / recommendations from previous Validation 20](#_k8xzuz2so1hj)

[Self-assessment 20](#_kdov4nuv8dyw)

[Technical requirements 20](#_k83qynxtn3a2)

[Technicalrequirement relating to selection of MSG members and representation –Requirement 1.4.a.i](#_ti9juvdv7g4j)21

[Underlying objectives 23](#_fkqrxzqyacf0)

[Conclusion 25](#_rdqy0464al6s)

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[For Validation: sign-off 26](#_y7ysxzyn20gy)

# Requirement 1.4: MSG governance

## Resources

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| Resources: [Requirement in full](https://eiti.org/eiti-requirements#_4-multi%E2%80%91stakeholder-group-17282), [Validation guide](https://eiti.org/guidance-notes/validation-guide-2023-eiti-standard#requirement-14-multi%E2%80%91stakeholder-group-18970), Guidance notes: [Establishment and governance of multi-stakeholder groups](https://eiti.org/guidance-notes/establishment-and-governance-multi-stakeholder-groups), [Gender-responsive EITI implementation](https://eiti.org/guidance-notes/gender-responsive-eiti-implementation), [How to become an EITI implementing country](https://eiti.org/guidance-notes/how-become-eiti-implementing-country) |

## Corrective actions / recommendations from previous Validation

ⓘ To inform the work on this module, stakeholders should be aware of corrective actions from previous Validation. In line with Requirement 7.3, the MSG should also consider recommendations from EITI implementation such as those arising from EITI reporting related to this requirement or from other studies undertaken.

|  |
| --- |
| *Insert recommendation and or corrective action from previous Validation and indicate the status of addressing the corrective actions, if applicable. If this is a first Validation, this section can be left blank.* |

## Self-assessment

ⓘ The self-assessment can be prepared by the national secretariat, an MSG working group, or a consultant. The self-assessment allows to understand the aspects of the requirement. Diverging views within the constituency can be documented in the form. Stakeholders may contact the Validation team directly to provide additional views.

For Validation, this self-assessment needs to be reviewed and signed off by the MSG and the Annexes on MSG membership, changes, as well as links to records must be submitted (either here in word or with the excel version)..

### Technical requirements under 1.4

*Note that Requirement 1.4.a.i is covered in the sections for the individual constituencies, as it relates to how the constituencies nominate their own members and the way they liaise with the wider constituency.*

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| **Required** | **1.4.a.ii MSG composition and attendance** |
| *Members and composition and working groups* | **Is a list of all current MSG members publicly available, including the name, organistion and constituency?**  ☒ Yes ☐No  If yes, where can this list be found? The list of MSG members is available on the ZEITI website: www. https://zambiaeiti.org/zeiti-council/  For Validation [Section A](#_2mpfwg7r4uvd) must be submitted, including the dates of attendance and changes of MSG members in the period under review.  **How are the seats between constituencies distributed?** *Note that it is not a requirement that the constituencies are represented equally numerically.*   |  |  |  | | --- | --- | --- | | **Constituency** | **Number** | **Percentage** | | **Government** | 7 | 36.84% | | **Companies** | 6 | 31.58% | | **Civil society** | 6 | 31.58% | | **Total** | 19 | 100% |   **Has the MSG established working groups or committees?**  ☒ Yes ☐No  If yes, please describe briefly their mandate and membership  More details on the TWG can be found on the ZEITI website ([TORs-for-the-Technical-Working-Groups](https://docs.google.com/viewer?url=https%3A%2F%2Fzambiaeiti.org%2Fwp-content%2Fuploads%2F2025%2F02%2FTORs-for-the-Technical-Working-Groups.pdf))   |  |  |  | | --- | --- | --- | | **Name of working group** | **Mandate** | **Members** | | **Mainstreaming working group** | This working group could take the role of outreach to various  reporting entities on the opportunities for systematic disclosure of EITI information. | 1. Zambia Revenue Authority  2. Chamber of Mines  3. Ministry of Justice | | Data quality assurance working group | This working group working alongside the Office of the  Auditor General could develop a quality assurance framework that enables the MSG to check the  quality of disclosed data on various platforms. All matters related to data reconciliation and  verification could be handled by this working group. | 1 Zambia REvenue Authority  3. Ministry of Finance and national planning  4. Publish What You Pay  5. Bank of Zambia | | **Procurement Evaluation Workinggroup** | This working group is aimed at evaluating procurement documents | 1.Zambia Chamber of mines  2. Caritas Zambia  3. Federation of Small Scale miners association of zambia  4. Action aid zambia  5. Zccm-IH  6. Ministry Of Mines and Minerals Development  7. Transparency international Zambia | | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| *Gender* | **What is the gender balance of the MSG?**   |  |  |  | | --- | --- | --- | | **Gender** | **Number** | **Percentage** | | **Female** | 8 | 42.1% | | **Male** | 11 | 57.9% | | **Non-binary** | Click or tap here to enter text. | Click or tap here to enter text. |   **Has the MSG adopted a policy on improving the gender balance on the MSG?**  ☐ Yes ☒No  If yes, explain how and where to find more information: While the MSG has not developed a full policy, the 2025 WP includes plans to scale-up inclusivity and participation of women in the extractive sector by encouraging MSG members to take into account Gender balance as they renew their MSG membership. |
| *Legal basis, if applicable* | **Does the MSG have a legal basis?**  ☐Yes ☒No |
| **Required** | **1.4.b MSG Roles and responsibilities** |
| *Clear public terms of reference for the MSG* | **Does the MSG have a terms of reference or other document containing the description of roles, responsibilities and functioning of the MSG (as per 1.4.b.)?**  ☒ Yes ☐No  Terms of Reference of the Zambia EITI Council  **Are those terms of reference publicly available?**  ☒ Yes ☐No  Terms of reference <https://zambiaeiti.org/departments/>  **When was it last modified?**  **2008**  If modified in the period under review, describe what was changed and why: |
| *Definition of the role, responsibilities and rights of the MSG and its members.* | **Do the Terms of Reference (TOR) describe the role, responsibilities and rights of the MSG and its members?**  ☒ Yes ☐No  Terms of Reference <https://zambiaeiti.org/departments/>  Have the roles, responsibilities and rights been respected in practice?  ☒ Yes ☐No |
| *Effective outreach activities  1.4.b.ii* | **Has the MSG undertaken any outreach activities with civil society groups and companies?**  ☒ Yes ☐No  Explain, including reference where those activities are listed: MSG members frequently participate in a range of outreach activities involving both industry and CSO. These include the Mining Indaba (Regional), Zambia Mining and Investment Insaka (National), CAMINEX, Alternative Mining Indaba (Regional CSO led) Zambia Alternative Mining Indaba (National), ZIMEC (National industry), Zambia AntiCorruption Conference (National CSO) among others.  **Would you consider that these outreach activities were *effective* in terms of securing constituency engagement and dissemination information?**  ☒ Yes ☐No  Explain: The outputs indicated an increased awareness of ZEITI implementation among national and international stakeholders and partners. In all these engagements, ZEC members and or ZEITI Staff have reinforced key messages around transparency, good governance, anticorruption and DRM. Examples [here](https://www.linkedin.com/posts/eiti-zambia_last-week-the-zambia-eiti-was-part-of-the-activity-7335249832455860224-kwRO?utm_source=share&utm_medium=member_desktop&rcm=ACoAABJE5VoB1MDMtvl1R-rmGkRFSgbqyTCThC4), [here](https://www.linkedin.com/posts/eiti-zambia_contract-beneficialownershiptransparency-activity-7267906327383822336-dAtb?utm_source=share&utm_medium=member_desktop&rcm=ACoAABJE5VoB1MDMtvl1R-rmGkRFSgbqyTCThC4). |
| *Code of conduct 1.4.b.iv* | **Does the MSG have its own code of conduct?**  ☒ Yes ☐No  EITI Code of Conduct-<https://eiti.org/sites/default/files/2024-04/2023%20EITI%20Standard_Part%201_Principles%20and%20requirements.pdf?hash=1758189600>    *The code of conduct must be in accordance to the* [*EITI’s code of conduct*](https://eiti.org/documents/eiti-association-code-conduct)*. If the MSG doesn’t have its own code of conduct the EITI’s one applies to all EITI office holders.*  **Has the code of conduct been adhered to in practice?**  ☒ Yes ☐No  Explain: N/A there were no conflict of interest among MSG members.  **If conflicts of interest have emerged, how have these been addressed?**  Explain: N/A |
| *Required* | **1.4.b.v-vii: Approval of work plans and oversight of implementation:** |
| *Approval of work plans, monitoring and progress reporting 1.4.b.v.* | **Do the Terms of Reference (ToRs) include the approval of work plans and monitoring of EITI implementation?**  ☒ Yes ☐No  If yes, add reference to article or section in ToRs: Yes, clause 7.7 relates to work plan approval. Clause 8.0 relates to monitoring of EITI implementation.  **Did the MSG approve the latest work plan?** ☒ Yes ☐No  If yes, when? Enter date **21/11/2024**  **Did the MSG review progress of EITI implementation?** ☒ Yes ☐No  If yes, when? Enter date **26/06/2025** |
| *Oversight of EITI reporting and Validation 1.4.b.vi* | **Do the Terms of Reference (ToRs) include the oversight of EITI reporting?**  ☒ Yes ☐No  Clauses 10.0-10.7 relate to oversight of EITI reporting.  **Did the MSG approve the terms of reference for EITI reporting**?  ☒ Yes ☐No  If yes, when? Enter date **27/05/2025.**  **Did the MSG approve the EITI Report** (and/ or summary data file)?  ☒ Yes ☐No  If yes, when? Enter date **29/12/2023** |
| *Consideration of key issues 1.4.b.vii* | **Has the MSG considered any of the following issues, including complementary activities? If yes, describe how.**  This can include a reference to planned activities in the work plan, reference to minutes of MSG meetings where this issue is discussed or reference to EITI reporting where this issue is covered.   |  |  |  | | --- | --- | --- | | **Issue linked to extractive industry governance** | **Considered** | **How, reference to any further materials** | | Anti-corruption | ☒ Yes ☐No | Request that each company submit an anti-corruption policy. Beyond this, the latest ZEITI work plan includes several activities that are explicitly framed around anti-corruption, including engagement with the Anti-Corruption Commission and work to identify and document corruption risks. Several ZEITI Staff and ZEC members participated in the ZACC 2024 and other Anticorruption events. Additionally, ZEITI has engaged a consultant to support in leveraging ownership data to address integrity risks in mining, In addition to that the MSG wrote to the Anti-Corruption Commission to be apart of the ZEC. | | Energy transition reforms | ☒ Yes ☐No | Request for Power Supply agreements and emissions data. Beyond these, the latest ZEITI work plan includes several activities explicitly framed around energy transition, including engagement on national energy transition commitments, policies and plans. ZEC has also participated in several partnerships (including with Energy for Growth Hub), and events (with power producers and regulators) to address the linkages between energy and mining in Zambia. The Secretariat has also uploaded Power Supply Agreements between ZESCO and Mining companies onto the Portal and also uploaded Emissions data on the website. | | Gender equity in the sector | ☒ Yes ☐No | ZEITI’s latest work plan includes a gender mainstreaming section. Among other actions, ZEITI requests for the disaggregated employment data by gender and further breaks it down by position and gender pay gap in there annual disclosures from the Mining companies. | | Artisanal and small-scale mining (if applicable) | ☒ Yes ☐No | ZEITI publishes ASM licenses on the ZEITI portal. ZEC membership includes the National ASM association. ZEC and ZEITI have trained government officials in the copper belt regarding the use of BO data in oversight, including on addressing issues of ASM licensing and operations. Also the Zambia EITI participated in the 2025 ASM conference that was graced by Mr Hakainde Hichilema the president of the republic of Zambia | | Other topic: Debt and DRM |  | ZEITI and ZEC have leveraged EITI data to contribute to ongoing debate on the role of mining in addressing the growing debt crises in Zambia. Also the Zambia EITI hosted the Anglophone and Lusophone Peer Learning dialogue in September 2024 under the “Harnessing Home Grown Revenues: Extractive Resource Transparency for Domestic Resource Mobilisation in Africa. | |
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| *Required* | **1.4.b.viii-x:** **Internal governance rules and procedures** |
| *Nominations procedures, mandate duration 1.4.v.iii* | **Do the Terms of Reference (TOR) describe the procedures for nominating and changing multi-stakeholder group representatives?**  ☒ Yes ☐No  Clauses 6.0 to 6.8 describe the procedures for nominating and changing MSG members.  **Have the procedures been respected in practice?**  ☒ Yes ☐No  Explain:  **Do the ToRs define the duration of the mandate?**  ☒ Yes ☐No  Clause 6.4 determines that the period of tenure shall be three years or as decided by ZEC.  **Has the duration of mandate respected in practice?**  ☒ Yes ☐No  Explain:  **Do the ToRs define the frequency of meetings?**  ☒ Yes ☐No  Clause 6.15 gives the council the responsibility to determine the frequency of meetings. Meetings are held quarterly.  **Has the frequency of meetings been respected in practice?**  ☒ Yes ☐No  Explain: |
| *Decision making 1.4.b.viii* | **Do the Terms of Reference (TOR) include a reference to decision-making procedures, for example rules for voting and quorum?**  ☒ Yes ☐No  Clauses 6.11-6.14 and 7.1 describe decision-making procedures.  If yes, describe briefly the modalities for decision-making:  **Have the decision making procedures been followed in practice**?  ☒ Yes ☐No  Explain, for example if consensus decision is the procedure but a vote had taken place: N/A  **Do all members of the MSG have the possibility to table agenda items for discussion?**  ☒ Yes ☐No  Clause 6.9 describes the process for tabling agenda items. In practice, all MSG members have the possibility of tabling agenda items.  **Have civil society and / or companies tabled issues for discussion in practice?**  ☒ Yes ☐No  At the ZEC meeting held on the 26th June 2025, both CSO and Mining Industry suggested additional agenda items. E.g. Mining suggested a response to the Guardian article. CSOs suggested an update on the Zambia Integrated Mining Information System. |
| *Per diems 1.4.b.viii* | **Do the Terms of Reference (ToRs) foresee the payment of per diems or any other renumeration for membership and attendance of and to the MSG?**  Yes ☒No  If yes, add reference to article or section in ToRs  If yes, briefly describe the policy of per diems or renumeration:  If yes, has the MSG evaluated the adequacy of the level of per diem payments?  ☐ Yes ☒No  If yes, how and when? Add reference to MSG minutes: Click or tap here to enter text.  Has the MSG discussed if such payments could create any conflict of interest?  ☐ Yes ☒ No  If yes, how and when? Add reference to MSG minutes: Click or tap here to enter text.  **Have the per diem policy been respected in practice?**  ☐Yes ☒No  Explain: |
| *Observers (optional)* | **Does the MSG have any observers?**  ☒ Yes ☐ No  If yes, who has observer status?  **Trafigura,Oxfam and British High Commission.**  If yes, does the ToR allow for observers? The ToRs do not include an explicit provision on observers. |
| *Notice of meetings and circulation of documents  1.4.b.ix* | **What is the advance notice for meetings? How much time in advance do MSG members know about meeting dates?**  MSG members are notified of the meeting agenda at least two weeks in advance per Clause 6.9. Per Clause 6.19, the ZEITI Secretariat can also call urgent meetings with less notice.  In practice the proposed meeting calendar is shared with the MSG at the beginning of every year.  **Do the ToRs include a reference of minimum advance circulation of agenda and documents?**  ☒ Yes ☐No  Five days per Clause 6.9.  If yes, has this minimum timeframe been respected in practice?  Yes ☐No  Explain: MSG members are informed and given meeting documents not less than two weeks before the meeting.  If no, how many days in advance to a meeting are relevant documents circulated to all MSG members?  Describe:  **Is it clear from the invitation what decisions are to be taken in the MSG meeting?**  ☒ Yes ☐No  Describe: The Secretariat provides a boardpack to MSG members with clearly stated items and advise on the decision that needs to be taken. |
| *Public record keeping 1.4.b.x* | **Do the ToRs include a reference on the public nature of MSG meeting records?**  ☒ Yes ☐ No  Clause 7.4 Ensures that all reports generated are made available through public media;  **Are the MSG meeting minutes published in practice?**  ☒ Yes ☐ No  ZEC council Minutes <https://zambiaeiti.org/zeiti-council-minutes/>  If yes, how many days after the MSG meeting are the minutes published in practice?  The meeting minutes are published as soon as they are approved as a true and accurate record of the preceding meeting. |

**Are there any other aspects in the ToRs that the MSG wishes to highlight?**

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| Elaborate |

### Requirement 1.3.f – MSG monitoring of adherence to the Protocol: Participation of civil society

*This requirement is included here as it pertains to a role the MSG is expected to fulfill.*

### Corrective actions / recommendations from previous Validation on 1.3.f

ⓘ To inform the work on this module, stakeholders should be aware of corrective actions from previous Validation. In line with Requirement 7.3, the MSG should also consider recommendations from EITI implementation such as those arising from EITI reporting related to this requirement or from other studies undertaken.

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| *Insert recommendation and or corrective action from previous Validation or targeted assessment, if applicable. Indicate the status of addressing the corrective actions, if applicable. If this is a first Validation, this section can be left blank.* |

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| *Expected* | **1.3.f:** MSG monitoring of the CSO protocol |
| *Issues with civic space -* | *This requirement is expected, meaning that the MSG must document that it has addressed this requirement.*  **Is the MSG aware of any conditions present in the country which have a limiting impact on civil society’s capacity to express views, operate, associate, engage, access public decision-making?**  ☒ Yes ☐No  If yes, describe: Funding challenges among CSO has hampered their ability to engage.  **Has the MSG discussed if any of those have an impact on civil society engaged in the EITI process (including the wider constituency) possibility to express views, operate, associate, engage, access public decision-making on issues related to the extractives sector, as outlined in the protocol ?**  ☒ Yes ☐No  ZEC Council Minutes <https://zambiaeiti.org/zeiti-council-minutes/>    **Any further information on the MSG’s mechanism to regularly monitor any obstacles for civil society engaged in issues on the extractives sector to engage in EITI implementation.** For example, this can include documentation of shortcomings, activities undertaken to address those, formation of a working group that treats any concerns on civic space.  Elaborate The biggest challenge CSOs face is adequate funding to facilitate EITI implementation, however this challenge has not been documented. |

### Underlying objective

*The objective of requirement 1.4 is to ensure that there is an independent multi-stakeholder group that can exercise active and meaningful oversight of all aspects of EITI implementation in a way that balances the interests of the three main constituencies (government, industry and civil society) and that it arrives at decisions in a consensual manner. As a precondition for achieving this objective, the multi-stakeholder group must include adequate representation of key stakeholders appointed on the basis of open, fair and transparent constituency procedures; make decisions in an inclusive manner; and report to wider constituencies.*

**Given the information provided in the self-assessment about the rules and actual practice**, please **provide the MSG’s views on the following questions.** Diverging views between constituencies can be documented in the form.

1. Does the availability of information on the the mutli-stakeholder group’s role and responsibility, functioning, meetings and activities allow the public to understand who the members are and what it does?

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| ☒ Yes ☐No  *Through Quarterly ZEC meetings the MSG discloses resolutions and outcomes of EITI implementation through minutes uploaded on the Website.- ZEC Council Minutes* [*https://zambiaeiti.org/zeiti-council-minutes/*](https://zambiaeiti.org/zeiti-council-minutes/) |

1. Do members consider that they are adequately represented and are sufficiently independent in order to provide meaningful debate and recommendations?

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| ☒ Yes ☐No  *The MSG comprises of all groupings of stakeholders, including equal representation of government, industry and civil society.* |

1. Do members consider they have the necessary capacity to fulfil their obligations as MSG members?

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| ☒ Yes ☐No  *Each constituency chooses representatives suited to sit on the MSG.* |

1. Do members consider that the MSG exercises its mandate in a way that balances the interests of the three constituencies?

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| ☒ Yes ☐No  *The MSG’s actions and activities are prescribed and guided by the TORs.-*  *Terms of reference* [*https://zambiaeiti.org/departments/*](https://zambiaeiti.org/departments/) |

1. Does the MSG deal with pertinent issues related to the governance of the extractives sector? For example, are known corruption issues addressed?

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| ☒ Yes ☐No  *For example, the misappropriation of public funds by Solwezi council came to light because of ZEITI data.* |

1. Does the MSG effectively work with government bodies involved in fighting corruption, overseeing governance practices or any other bespoke bodies that deal with public financial management, energy or raw materials governance?

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| ☒ Yes ☐No  *The ZEITI work plan includes engagement with the Anti-Corruption Commission, PACRA, as well as participating in local regional and global conferences and fora where these things are discussed.* |

1. Does the multi-stakeholder group effectively monitor adherence to the Protocol: Participation of civil society and document its discussions related to any shortcomings identified, as well as activities undertaken to address them?

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| ☒ Yes ☐No  *Through the publication of MSG minutes.* |

1. In practice, has the MSG as a whole meaningfully engaged in all aspects of EITI implementation (outreach, dissemination, reporting, Validation,?)

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| ☒ Yes ☐No  *MSG members have engaged in various EITI activities, including participation in public events, Dissemination and inputs in the reporting and Validation process.* |

1. Do you think the MSG’s decision making is inclusive and all voices are sufficiently heard?

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| ☒ Yes ☐No  *Explain: The MSG has equal participation from all stakeholders.* |

1. Do constituencies sufficiently liaise with their own constituency, including persons outside of the MSG?

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| Yes ☐No  *Explain: The MSG members are encouraged to create consensus prior to MSG meetings.* |

1. Does the MSG exercise effective oversight on the national secretariat?

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| ☒ Yes ☐No  *Explain: Through quarterly MSG meetings Secretariat reports progress and challenges as well workplan implementation oversight to the Council.* |

1. How can MSG governance be further strengthened?

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| *Explain: The MSG has capacity to oversee Extractive issues but require the necessary training and funding.* |

### Conclusion

Based on the above, what is the MSG’s self-assessments towards fulfilling both the [objective](#_z51pmnul8qga) and [technical requirements](#_opv4jnjgb2y5)?

Score is:

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| --- | --- | --- | --- | --- | --- |
| **☐** | ☐ | ☐ |  | ☐ | ☐ |
| very poor (0) | poor (25) | limited (50) | good (70) | very good (90) | leading (100) |
|  |  |  |  |  |  |

**Or**

**☐** not applicable

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| --- |
| Explain |

## International Secretariat feedback

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *To be filled in by the International Secretariat*  *Observations of comprehensiveness of addressing the aspects, any gaps identified and further clarification needed.*  *Note that the aspects on the nomination of MSG members is covered under the constituency sections (1.4.a.i)*   |  |  | | --- | --- | | 1.4.a.ii MSG composition and attendance  *Required* |  | | 1.4.b MSG roles and responsibilities  *Required* |  | | 1.4.b.v-vii: Approval of work plans and oversight of implementation  *Required* |  | | 1.4.b.viii-x: Internal governance rules and procedures  *Required* |  | | Underlying objective: effectiveness of oversight, addressing relevant issues |  | | On public availability of MSG governance and meeting records |  | | Any other observations |  | | 1.3.f MSG monitoring of CSO protocol  *Expected* |  | |

## For Validation: Annexe on key data to assess MSG governance – membership, attendance and meeting records

### Current MSG members and attendance record

Please fill out the table below. Add rows when necessary. *You may wish to submit this table in excel format if you wish. “B1 MSG governance - section A - template (optional)-* ***Please see ZEC Council*** <https://zambiaeiti.org/zeiti-council> for details

| Constituency  (*Government / Companies / Civil society)* | Full/ alternate member  *(if applicable)* | Member since (MM/YY)  *When did the member join the MSG?* | First name, LAST NAME  *Capitalise last name* | Position | Organisation | Gender (male / female/non-binary) | Meetings attended in period under review (dates) |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Government | Member | October 2021 | Felix Nkulukusa | Secretary to the Treasury | Ministry of Finance | Male | 3 |
| Government | Member | March 2023 | Hapenga Kabeta | Permanent Secretary | Ministry of Mines and Minerals Development | Male | 5 |
| Government | Alternative Member | May 2025 | Mercy Zulu | Chief Planner | Ministry of Mines and Minerals Development | Female | 3 |
| Government | Member | May 2025 | Francis Chilunga | Commissioner - Revision of Laws | Ministry of Justice | Male | 5 |
| Government | Alternative Member | May 2025 | Ian Silwamba | Commissioner Revision of Laws | Ministry of Justice | Male | 1 |
| Government | Member | May 2025 | Kayula Chimfwembe | Assistant Director - (Revenue Management and Non- Tax Policy) | Ministry Of Finance | Male | 4 |
| Government | Alternative Member | May 2025 | Esther Siyanda | Principal Economist - real sector | Ministry Of Finance | Female | 0 |
| Government | Member | June 2025 | Fanizani Phiri | Director- Rural Development | Ministry of Local Government | Male | 0 |
| Government | Alternative Member | June 2025 | Patson Phiri | Acting Director Physical Planning | Ministry of Local Government | Male | 0 |
| Government | Member | May 2022 | Emmanuel Chokwe | Senior Economist Private Capital Flows Bank of Zambia | Bank of Zambia | Male | 4 |
| Government | Member | June 2022 | Obert Kangwa | Assistant Director,Specialised Tax Office Zambia Revenue Authority | Zambia Revenue Authority | Male | 10 |
| Government | Alternative Member | June 2025 | Hambani Ngwenya | Assistant Director Artisanal, Small and Medium Mining Audit | Zambia Revenue Authority | Male | 2 |
| Government | Member | Jan 2025 | Mwaka Mwamulima | Risk Manager ZCCM-IH | ZCCM-IH | Male | 3 |
| Government | Alternative Member | Jan 2025 | Kalembo Tito | Strategy Manager | ZCCM-IH | Male |  |
| Mining Company | Member | May 2025 | Fabian Chewe | informatio­n and publicity secretary | Federation of Small Scale Miners Association of Zambia | Male | 1 |
| Mining Company | Alternative Member | May 2025 | Martford Mumba | Secretary General | Federation of Small Scale Miners Association of Zambia | Male | 9 |
| Mining Company | Member | May 2022 | Sokwani Chilembo | Chief Executive Officer | Zambia Chamber of Mines | Male | 6 |
| Mining Company | Alternative Member | May 2022 | Talent Ng’andwe | Deputy Chief Executive Officer | Zambia Chamber of Mines | Male | 5 |
| Mining Company | Alternative Member | May 2022 | Yewa Kumwenda | Research and programme Manager | Zambia Chamber of Mines | Male | 1 |
| Mining Company | Member | May 2022 | Evans Kanche | Country Manager | Association of Zambia Minerals Exploration Companies | Male | 3 |
| Mining Company | Alternative Member | May 2022 | Kristina Kanche | Office Manager | Association of Zambia Minerals Exploration Companies | Male | 3 |
| Mining Company | Member | May 2022 | Hugh Carruthers | Chief Geologist, | Zambia Chamber of Mines-FQM | Male | 14 |
| Mining Company | Member | May 2022 | Chikusi Banda | Finance Director | Zambia Chamber of Mines-Mopani | Male | 4 |
| Civil Society organisation | Member | May 2022 | Nsama Chikwanka | National Coordinator | Publish What you Pay Zambia | Male | 8 |
| Civil Society organisation | Member | May 2022 | Edmond Kangamungazi | Head of programmes | Caritas Zambia | Male | 7 |
| Civil Society organisation | Member | May 2024 | Daisy Mwilima | Senior Programme Officer | - Caritas Zambia | Female | 2 |
| Civil Society organisation | Member | May 2022 | Musonda Kapena | Registered Trustee/Team Leader | Namfumu Conservation Trust | Female | 7 |
| Civil Society organisation | Member | May 2022 | John Silungwe | Deputy General secretary | Mine Workers Union of Zambia | Male | 3 |
| Civil Society organisation | Member | May 2022 | Edah G. Chimya | Executive Director | Zambia Alliance for Women (ZAW | Female | 7 |
| Civil Society organisation | Alternative Member | May 2022 | Ucizi Ngulube | Tax Lead for ActionAid Zambia | ActionAid | Male | 6 |
| Civil Society organisation | Alternative Member | May 2022 | Edward Lange | Senior Research and Advocacy Officer | SARW- Southern Africa Resource Watch | Male | 6 |
| Civil Society organisation | Alternative Member | May 2022 | Lewis Miyanda | project officer | Caritas Solwez | Male | 1 |
| Civil Society organisation | Alternative Member | May 2022 | Morgan Kotat | Founder and C.E.O | Zambia institute for Environmental Management (ZIEM) | Male | 2 |
| Civil Society organisation | Alternative Member | May 2022 | Namo Chuma | executive director | Environment Africa Zambia |  | 2 |
| Civil Society organisation | Alternative Member | May 2022 | Charles Mulila | Executive Director | Development Education Community Project (DECOP) | Male | 3 |
| Observer | Observer | July 2023 | Tamika Halwiindi | Coordinator - Thematic For Climate Change & Environmental Sustainability | Transparency International Zambia | Female | 3 |
| Observer | Observer | April 2023 | Fatma Nyambura | Regional Head of Responsible Sourcing Africa | Trafigura | Female | 1 |
| Observer | Observer |  |  |  | British High Commission |  |  |

Is an up-to date list of MSG members available on the EITI website or a government website? ☒ Yes ☐ No

ZEC Council Members https://zambiaeiti.org/zeiti-council/

### Changes in membership in the period under review and the reason behind each change.

If there are people who have been members in the period under review but no longer are, please fill out the table below. Add rows when necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Constituency | Name of former member | End of MSG membership (MM/YY)) | Reason for membership ending | Replaced by |
| Government | Fredson K Yamba | October 2021 | Contract ended | Felix Nkulukusa |
| Government | Mooya Lumamba | March 2023 | Contract ended | Hapenga Kabeta |
| Government | Sylvia Masabo | May 2025 | End of Tenure | Fanizani Phiri |
| Government | **Masiliso Sitali** | May 2025 | End of Tenure | Ian Silwimba |
| Government | Joseph Nonde |  |  | Kayula Chifwembe |
| Government | Obert Kangwa | June 2025 | End of Tenure | Hambani Ngwenya |
| Mining Company | Pauline Mudia | May 2025 | End of Tenure | Fabian Chewe |
| Civil Society organisation | Isabel Mukelabai | May 2024 | Left the organization | Daisy Lutanga |
| Civil Society organisation | Lewis Miyanda | September 2025 | End of Tenure | Kearn Nsama |
| Civil Society organisation | Musonda Kapena | September 2025 | End of Tenure | Andisen C Zulu |
| Civil Society organisation | Edward Lange | September 2025 | End of Tenure | Longwe Muchimba |
| Civil Society organization | Nsama Chikwanka | September 2025 | End of Tenure | Maggie Mapalo |
| Civil Society organization | Edina G Chimya | September 2025 | End of Tenure | Martin Kampamba |
| Civil Society organization | Ucizi Ngulube | September 2025 | End of Tenure | David Chongo |
| Civil Society organization | Namo Chuma | September 2025 | End of Tenure | Regina Tembo |
| Civil Society organization | Edmond Kangamungazi | September 2025 | End of Tenure | Tamika Halwiindi |

### For Validation: Overview of MSG meetings and minutes for period under review

Please provide the dates and a link to the published minutes of MSG meetings that have taken place in the period under review or provide any unpublished minutes as an attachment. Add extra rows as necessary

**ZEC Council Minutes** [**https://zambiaeiti.org/zeiti-council-minutes/**](https://zambiaeiti.org/zeiti-council-minutes/)

You may also wish to use the excel template to submit the data

|  |  |  |  |
| --- | --- | --- | --- |
| Type of meeting | Date | Optional: issues covered | Link to minutes |
| Regular/ extraordinary | DD/MM/YYYY | For example: Approval of ToRs; discussion on gender policy for MSG | Enter direct link to meeting minutes or to page where minutes are published |
| Regular | 31/03/2022 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 07/04/2022 | 1. Approval of New ZEC vice Chairperson 2. Approval of Beneficial Ownership Roadmap 3. Approval of request to survey as observer on the Zec – Trafigura | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 14/07/2022 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 20/10/2022 | Approval of Budget and Workplan for 2023 | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 08/12/2022 | Approval of 2021 ZEITI report | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 20/04/2023 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 13/07/2023 |  | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 27/10/2023 | Approval of Budget and Workplan for 2024 | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 01/12/2023 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 27/03/2024 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 11/07/2024 | Approval of Budget and Workplan for 2025 | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 09/09/2024 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 21/11/2024 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 27/03/2025 | None | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |
| Regular | 26/06/2025 | Approval of the new ZEC Website | ZEC Minutes <https://zambiaeiti.org/zeiti-council-minutes/> |

## For Validation: List of stakeholders suggested by the MSG for consultations regarding EITI implementation

The MSG is required to provide a list of stakeholders whose opinions would enrich the Validation procedure. The list should include stakeholders outside the MSG from different constituencies: government, industry and civil society. This list will be an important input for the Validation team to prepare and programme consultations. The data will be processed according to the EU’s [General Data Protection Regulation.](https://eur-lex.europa.eu/eli/reg/2016/679/oj)

**Name**

| **Name** | **Institution** | **Constituency** | **Email** | **Telephone (if possible)** |
| --- | --- | --- | --- | --- |
| Felix Nkulukusa | Ministry Of Finance | Government | [Felix.Nkulukusa@mofnp.gov.zm](mailto:Felix.Nkulukusa@mofnp.gov.zm) |  |
| Hapenga Kabeta | Ministry of Mines and Minerals Development | Government | [hapenga.kabeta@grz.gov.zm](mailto:hapenga.kabeta@grz.gov.zm) |  |
| Mercy Zulu | Ministry of Mines and Minerals Development | Government | chisomochrispin@gmail.com  mercy.zulu@mmmd.gov.zm | 0974-082528 |
| Francis Chilunga | Ministry Of Justice | Government | franchilunga@gmail.com | 0977-422994 |
| Ian Silwamba | Ministry of Justice | Government | iansil2002@gmail.com | 0955771922 |
| Kayula Chimfwembe | Ministry Of Finance | Government | [kayula08@gmail.com](mailto:kayula08@gmail.com) | 0965-726668 |
| Esther Siyanda | Ministry Of Finance | Government |  |  |
| Fanizani Phiri | Ministry of Local Government | Government | Fanizani.Phiri@mlgrd.gov.zm  Phirifan3@gmail.com | 0665998460  0978163057 |
| Patson Phiri | Ministry of Local Government | Government | Patson.Phiri@mlgrd.gov.zm  Patson.kafue@gmail.com | 0978166511 |
| Emmanuel Chokwe | Bank of Zambia | Government | echokwe@boz.zm | 0979557111 |
| Obert Kangwa | Zambia Revenue Authority | Government | Kangwao@zra.org.zm | 0977820686 |
| Hambani Ngwenya | Zambia Revenue Authority | Government | ngwenya@zra.org.zm | 0977878657 |
| Mwaka Mwamulima | ZCCM-IH | Government | Mwaka.mamulima@zccm-ih.com.zm | 0977221125 |
| Kalembo Tito | ZCCM-IH | Government | Kalembo.tito@zccm-ih.com.zm | 0977757687 |
| Fabian Chewe | Federation of Small Scale Miners Association of Zambia | Mining Company | [fabianchewe30@gmail.com](mailto:fabianchewe30@gmail.com) | 0954130336 |
| Martford Mumba | Federation of Small Scale Miners Association of Zambia | Mining Company | mumbamart@gmail.com    mumbamart@yahoo.com | 0977-575690 |
| Sokwani Chilembo | Zambia Chamber of Mines | Mining Company | chilembos@mines.org.zm | 0955-203574 |
| Talent Ng’andwe | Zambia Chamber of Mines | Mining Company | Talent.ngandwe@gmail.com | 0977-381309 |
| Yewa Kumwenda | Zambia Chamber of Mines | Mining Company | kumwenday@mines.org.zm | 0966946230 |
| Evans Kanche | Association of Zambia Minerals Exploration Companies | Mining Company | evans.kanche@riotinto.com | 0966929412 |
| Kristina Kanche | Association of Zambia Minerals Exploration Companies | Mining Company | [kristina@azmec.co.zm](mailto:kristina@azmec.co.zm) | 0973248274 |
| Hugh Carruthers | Zambia Chamber of Mines-FQM | Mining Company | Hugh.Carruthers@fqml.com    hughcarruthers01@gmail.com | 0966790955 |
| Chikusi Banda | Zambia Chamber of Mines-Mopani | Mining Company | Chikusi.Banda@mopani.co.zm | 0979247333 |
| Maggie M. Mwape | Centre of Environment Justice | Civil Society organisation | maggiemapalomwape@gmail | 0966603537 |
| Tamika Halwiindi | Transparency International Zambia | Civil Society organisation | thalwiindi@tizambia.org.zm | 0965056097 |
| Daisy Mwilima | Joint Country Programme (JCP) | Civil Society organisation | Lutangu.daisy.mwilima@nca.no | 0979990611 |
| Andisen Zulu | Council Churches of Zambia | Civil Society organisation | [andisenzulu@gmail.com](mailto:andisenzulu@gmail.com) | 0979990611 |
| Martin Kampamba | Future Preneurs | Civil Society organisation | [fpsz.zambia@gmail.com](mailto:fpsz.zambia@gmail.com) | 0968288688 |
| John Silungwe | Mineworkers Union in Zambia | Civil Society organisation | Deputy General Secretary - [jsilungwesilungwe@gmail.com](mailto:jsilungwesilungwe@gmail.com) | 0973409262 |
| Nsama Musonda Kearn | Care for Nature | Civil Society organisation | carefornaturezambia@gmail.com | 0965638175 |
| Longwe Muchimba | Family Development Initiative | Civil Society organisation | longwe@familydevelopmentinitiatives.com | 0966487160 |
| Regina Tembo | Home of Rescue Foundation | Civil Society organisation |  | 0979252079 |
| Morgan Kotat | Zambia institute for Environmental Management (ZIEM) | Civil Society orgaCivil Society organisation | morgankatati@yahoo.com | 097785968 |
| David Chongo | Digital Pages Initiative | Civil Society organisation | [digitalpagesinitiative@gmail.com](mailto:digitalpagesinitiative@gmail.com) | 0977681792 |
| Charles Mulila | Development Education Community Project (DECOP) | Civil Society organisation | mulilacharles@yahoo.com decopcsr@gmail.com | 0966926116 |
| Fatma Nyambura | Trafigura | Observer | Fatma.Nyambura@trafigura.com | +27713616834 |
|  | British High Commission | Observer |  |  |
|  |  |  |  |  |

## For Validation: MSG sign-off

Date of approval of this submission: Click or tap to enter a date.

Description of form of approval: Minutes of MSG meeting, MSG circular and no objection, or other

# Requirement 1.1: Government engagement

## Resources

|  |
| --- |
| * [Requirement in full](https://eiti.org/eiti-requirements#_1-government-engagement-17278), [Validation guide](https://eiti.org/guidance-notes/validation-guide-2023-eiti-standard#requirement-11-government-engagement-18963), * Guidance notes: [How to become an EITI implementing country](https://eiti.org/guidance-notes/how-become-eiti-implementing-country), [National secretariats](https://eiti.org/guidance-notes/national-secretariats) |

*Diverging views within the constituency can be documented in the form. For Validation, the signatories of the submission should be indicated at the bottom of the form. Stakeholders may contact the Validation team directly to provide additional views.*

## Corrective actions / recommendations from previous Validation

ⓘ To inform the work on this module, stakeholders should be aware of corrective actions from previous Validation. In line with Requirement 7.3, the MSG should also consider recommendations from EITI implementation such as those arising from EITI reporting related to this requirement or from other studies undertaken.

|  |
| --- |
| *Insert recommendation and or corrective action from previous Validation or targeted assessment, if applicable. Indicate the status of addressing the corrective actions, if applicable. If this is a first Validation, this section can be left blank.* |

## Self-assessment

ⓘ The self-assessment allows the MSG to understand the aspects of the requirement and estimate its progress towards meeting it. Diverging views within the constituency or between constituencies can be documented in the form.

### Technical requirements

|  |  |
| --- | --- |
| **Required** | * 1. **Government engagement** |
| *Statement of support*  *1.1.a.* | **Has a high ranking member of government issued an unequivocal public statement of support to EITI and/or matters in the scope of the EITI Standard in the period under review?** High ranking refers to head of state or government, or an appropriately delegated government representative.  ☒ Yes ☐No  If yes, describe who, when and where the statement(s) can be found:  During her right Honourable Helen Clark’s Visit to state house to meet the president, he assured her of the government's commitment towards EITI implementation in Zambia. Link to the statement-  Visit of Hellen Clark to Zambia <https://www.facebook.com/share/v/19z9Gn84nv/?mibextid=wwXIfr> |
| *Senior leadership 1.1.b.* | **Does a senior government individual lead the implementation of the EITI?**  ☒ Yes ☐No  **Name and position of individual leading implementation: Mr. Felix Nkulukusa The Secretary to the Treasury.**  **Briefly describe the extent of participation of this senior government official, e.g. chairs meetings and activities, provides strategic direction, champions EITI to other stakeholders**  Describe: The Secretary to the Treasury acts as Chairperson of the ZEC. |
| *Representation  1.1.c.* | **Are all relevant government entities that are involved in the governance of extractives rights, obligations, and revenue collection and management represented on the MSG?**  ☒ Yes ☐No  Explain: The MSG includes representation from key government institutions, including the Treasury, Ministry of Mines and Minerals Development, Ministry of Justice, Zambia Revenue Authority, Bank of Zambia, Ministry of Local Government and Rural Development and ZCCM-IH, IDC, ZEMA, ZAMSTATS and Ministry of Lands and Natural resources.  **Do government members participate actively in MSG meetings?**  ☒ Yes ☐No  If no, explain why:  *For Validation, the* [*Annexe on MSG attendance*](#_hdw9zyygr568) *must be submitted to assess all constituency attendance.* |
| *Provision of resources  1.1.c.* | **What are the government resources directed to EITI implementation in the period under review?** This includes financial support as part of funding the work plan activities and reporting, as well as funding for staff of the national secretariat.  Explain: ZEITI’s budget, including secretariat staff, is covered through government funding. Details on the budget are in the work plan and annual progress report. ZEITI Work plans <https://zambiaeiti.org/workplans/> and ZEITI annual Reports <https://zambiaeiti.org/annual-progress-reports/> |

Technical requirement relating to selection of MSG members and representation –Requirement 1.4.a.i

*The aspects below are part of the assessment of requirement 1.4 but must be filled in by the government constituency, hence these questions are covered in this template.*

*‘Broader constituency’ refers to persons and government institutions that are not members of the MSG, but that are directly or indirectly involved in reporting, management of the sector, sector oversight, financial public management, auditing, anti-corruption efforts. Seeking their views on and needs for EITI implementation ensures that EITI can be impactful, ensure effective follow-up on recommendations and corrective actions, advance systematic disclosures, encourage use of data and ensure that EITI has broad support.*

|  |  |
| --- | --- |
| **Required** | **#1.4.a.i establishment and representation** |
| *Nomination procedure – transparency and fairness* | **Did the government codify how their representatives are nominated to the MSG?**  ☒ Yes ☐No  If yes, name of document codifying the nomination procedure:  Details on the process for selecting MSG members are in the MSG TOR available online: Terms of reference <https://zambiaeiti.org/departments/>  If there is no codified nomination procedure, describe the election process, the criteria for representation (by sector, international, domestic, industry bodies – as applicable).  For government and mining companies the members are nominated while for CSO they are elected.  **Is there consideration given to ensuring the seniority and diversity of representation, including gender diversity?**  ☒ Yes ☐ No  If yes, indicate how: The previous MSG ZEITI work plan included provisions for promoting gender balance within MSG membership. The constituencies are encouraged to nominate members who are in senior decision making positions.  **Is there a term limit?**  ☒Yes, enter number of years or other details: 3 Years.   OR: ☐ No term limit  **Did any MSG representatives from government change during the MSG’s term?**  ☒ Yes ☐ No  The Ministry of Mines did during the previous MSG term appoint a permanent proxy.  Did the practice follow the foreseen procedure?  ☒ Yes ☐ No |
| *Gender* | **What is the current gender balance in your constituency?**  Percentage male: 57.9%  Percentage female: 42.1%  Percentage non-binary: Click or tap here to enter text.  Is gender balance considered when appointing new representatives?  ☒ Yes ☐ No  The work plan includes provisions to promote gender balance on the MSG. |
| **Required** | **#1.4.b.ii Liasion with wider constituency** |
| *Coordination with wider constituency* | **Are there any structures in place for liaison with the broader constituency, such as coordination groups?**  Yes ☐ No  If yes, describe: There are various inter-governmental coordination groups such as the ministerial steering committees, The Presidential Delivery Unit, The Public Private Dialogue Forum, Open Government Partnerships.  **Are there any policies or agreed procedures for liaison with the broader constituency?**  Yes ☐ No  If yes, describe: Through invitations to sit TWGs for the various committees.  **In practice, what are examples how the government constituency coordinated on EITI matters in the period under review? What actors were involved?**  Explain: The Office of the Auditor General organized a meeting in Livingstone for international Supreme Audit institutions TWG on extractives Industries. |
| *Seeking views* | **Have MSG members sought input from the broader constituency on the following.:**   1. **The latest EITI work plan, including priorities for EITI implementation**   ☒ Yes ☐ No  If yes, how did you seek input? Through the various coordination groups ZEITI is in.  If yes, who provided input? The MSG provided the input.  Has that input been reflected in the work plan? ☒ Yes ☐ No  Elaborate: Through the minutes   1. **Review of EITI implementation**   ☒ Yes ☐ No  If yes, how did you seek input?  If yes, who provided input?  Has that input been reflected in the review of progress? ☒ Yes ☐ No  Elaborate: |

### Underlying objectives

*The objective of this requirement is to ensure a full, active and effective government lead for EITI implementation, through both high-level political leadership and operational engagement, as a means of facilitating all aspects of EITI implementation.*

1. Does the government lead have the confidence of all stakeholders?

|  |
| --- |
| ☒ Yes ☐No  Explain: All positions on the MSG have been filled up, showing a sense of confidence in the government lead. |

1. Does the government lead have the authority and freedom to coordinate action on the EITI across relevant ministries and agencies?

|  |
| --- |
| ☒ Yes ☐No  Explain: Yes, government participation is led through the Secretary to the Treasury who acts as the Chairperson of the ZEC. They have the required authority and seniority to coordinate action across government. |

1. Is the government lead (also referred to as “Champion”) able to mobilise resources for EITI implementation?

|  |
| --- |
| ☒ Yes ☐No |

1. Are the representatives of sufficiently senior level to be able to effectively inform and take decisions and to follow up on recommendations and corrective actions?

|  |
| --- |
| ☒ Yes ☐No  Explain: Most members on the MSG hold senior or decision making positions. |

1. Did the government undertake any efforts in the period under review to ensure an enabling environment for company and CSO participation in the EITI?

|  |
| --- |
| ☒ Yes ☐No  Explain: |

1. Did the government remove any obstacles to EITI disclosures in the period under review?

|  |
| --- |
| ☒ Yes ☐No  Explain: The Secretariat wrote to the Ministry of Local government and Rural development to expedite compliance from local councils to submit data to the secretariat.  The creation and launch of the Zambia EITI Portal has tackled the issue to do with data timeliness and continuous reporting by disclosing data and information on a constant basis. |

**Use of information**

1. Have EITI disclosures informed any of the following (check applicable and describe below)

☒ Legal reform ☐ Diagnostic of weaknesses in practice

☒ Policy analysis ☒ Communicating governance to the public

Anti-corruption investigations ☒ Modelling revenues

☒ Contract negotiations ☐ Other: Click or tap here to enter text.

1. Provide examples with links to any supporting evidence, such as reports, speeches or news articles.

|  |
| --- |
| Elaborate: ZEITI Website <https://zambiaeiti.org/> Solwezi Financial misappropriation Probe-<https://www.facebook.com/share/r/179C5T8hmY/?mibextid=wwXIfr> |

1. Have there been concerns about the government constituency that other constituencies have raised?

|  |
| --- |
| F☐ Yes ☐No  Explain:  What were the concerns? How did the government address them? |

### **Conclusion**

Based on the above, what is the MSG’s self-assessments towards fulfilling both the [objective](#_fkqrxzqyacf0) and [technical requirements](#_k83qynxtn3a2)?

Score is:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **☐** | ☐ | ☐ | ☐ |  | ☐ |
| very poor (0) | poor (25) | limited (50) | good (70) | very good (90) | leading (100) |
|  |  |  |  |  |  |

**Or**

☐ not applicable

|  |
| --- |
| Explain |

## International Secretariat feedback

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *To be filled in by the International Secretariat*  *Observations of comprehensiveness of addressing the aspects, any gaps identified and further clarification needed. Note that this section will inform what will be reflected in the Validation report.*  *Note that the aspects on the nomination of MSG members is covered under the constituency sections (1.4.a.i)*   |  |  | | --- | --- | | 1.1.a. High level statement of support  *Required* |  | | 1.1.b Senior leadership  *Required* |  | | 1.1.c Adequacy of representation  *Required* |  | | 1.1.c. Provisions of resources  *Required* |  | | 1.1 underlying objective of effective oversight and follow-up |  | | 1.4.a.i constituency organisation  *Required* |  | | 1.4.b.ii constituency coordination  *Required* |  | |

## For Validation: sign-off

**Please include below the names and contact details of the MSG members from the government constituency who sign off on submitting the above information to the Validation team. Add rows as needed.**

|  |  |
| --- | --- |
| **Name** | **Email address or telephone number** |
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**Date of sign-off**

Click or tap to enter a date.

\*\*\* Form ends