

**MINUTES OF THE ZEC MEETING HELD ON WEDNESDAY 29 JANUARY 2020 IN THE CONFERENCE ROOM AT THE GEOLOGICAL SURVEY DEPARTMENT AT 10:00 HRS**

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**PRESENT**

- |                            |   |   |
|----------------------------|---|---|
| 1. Mr. Edward Lange        | - | Civil Society (SARW), Member/Vice Chairperson |
| 2. Mr. Mwiya Mwandawande   | - | Civil Society (EITA) Member                   |
| 3. Mr. Edgar Siakacoma     | - | Civil Society (NEF) Member                    |
| 4. Mr. Webster Mulenga     | - | Zambia Revenue Authority (ZRA) Proxy          |
| 5. Mr. Adrian Zulu         | - | Government (MLG) Member                       |
| 6. Mr. Hugh Carruthers     | - | Mining Industry (FQM/ZCM) Member              |
| 7. Mr. Martford Mumba      | - | Mining Industry (FSSMAZ) Proxy                |
| 8. Mrs. Pauline Mundia     | - | Mining Industry (FSSMAZ) Member               |
| 9. Mr. Mubiana Akakandelwa | - | Mining Industry (KCM/ZCM) Member              |
| 10. Mr. Yewa Kumwenda      | - | Mining Industry (ZCM) Proxy                   |

**IN ATTENDANCE**

- |                         |   |                  |
|-------------------------|---|------------------|
| 1. Mr. Ian Mwiinga      | - | Head ZEITI       |
| 2. Mr. Lupinda Chimwasu | - | ZEITI-Economist  |
| 3. Mr. Emmanuel Sibongo | - | ZEITI-Accountant |

## **ABSENT WITH APOLOGY**

- |                          |   |                                   |
|--------------------------|---|-----------------------------------|
| 1. Mr. Fredson Yamba     | - | Government ( MoF) ZEC Chairperson |
| 2. Mr. Barnaby Mulenga   | - | Government (MMMD) Member          |
| 3. Mr. Kamwi Mulele      | - | Bank of Zambia (BoZ) Proxy        |
| 4. Mr. Kayula Chimfwembe | - | Government (MoF) Member           |
| 5. Mr. Shilambwe Mwaanga | - | Government (MoF) Proxy            |
| 6. Mr. Peter Zgambo      | - | Bank of Zambia (BoZ) Member       |
| 7. Mr. Talent Ng'andwe   | - | Mining Industry (ZCM) Proxy       |
| 8. Mr. Francis Chilunga  | - | Government (MoJ) Member           |

## **1.0 OPENING REMARKS**

The meeting commenced at 10.20hrs. The ZEC Vice Chairperson welcomed the members to the meeting. He implored the members to continue being committed to the implementation of the EITI. He thanked the members for their hard work especially after publishing the 2017 ZEITI report before the EITI deadline of 31 December 2019.

## **2.0 ADOPTION OF THE AGENDA**

The agenda was adopted as proposed by Mr. Hugh Carruthers and seconded by Mr. Mwiya Mwandawande.

## **3.0 APOLOGIES**

The list of apologies is given on page 1.

## **4.0 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING**

The previous minutes for the ZEC meeting were adopted as a true record of the proceedings after two corrections were made as indicated below:

- i) *Pastor Pauline. S. Mundia's* name was added to the list of apologies; and,
- ii) The word '*be*' was included on page 5 under item 9 in the 2017 ZEITI report.

The proposal to adopt the previous minutes was made by Mr. Mubiana Akakandelwa and seconded by Mr. Hugh Carruthers.

## **5.0 MATTERS ARISING (ACTION TAKEN REPORT)**

The members wanted further clarity on the next steps now that the ZEITI report was published online in December 2019. The ZEITI Secretariat explained to the meeting that arrangements were being made to disseminate both the 2017 and 2018 reports together. The 2018 ZEITI report will be published at the end of April 2020.

## **6.0 BRIEF UPDATES ON THE STATUS OF THE ZEITI ACTIVITIES**

Brief updates were given on each of the agenda items and the agenda was approved as earlier proposed.

## **6.1 2018 ZEITI REPORT**

The ZEITI Secretariat updated the meeting on the following activities below as follows:

## **6.2 ZEITI MAINSTREAMING**

The ZEITI Secretariat informed the meeting that the procurement process for the Lead and IT Consultants for the Mainstreaming Feasibility Study have been concluded. The draft contracts have since been submitted to Ministry of Justice for legal clearance by the Attorney General.

## **6.3 TRANSPARENCY LEGISLATION**

The ZEITI Secretariat informed the meeting that a Cab-Memo on the Transparency legislation has been submitted to Cabinet for approval in principle. However, the ZEITI Secretariat in collaboration with the Planning department at the Ministry of Mines and Minerals Development will commence putting together logistics in preparation for the actual drafting of the Bill.

## **6.4 ZEC PLANNING WORKSHOP**

The ZEITI informed the meeting that the planning workshop for the ZEC has been put together to enable the ZEC to finalise the 2020 to 2021 work plan. The Chamber of Mines through First Quantum Limited agreed to host the workshop at their premises.

Further, the meeting requested the Civil Society constituency to facilitate the workshop deliberations. The workshop was scheduled to take place from 26-28 February 2020.

## **6.5 ZEITI VALIDATION**

The ZEITI Secretariat informed the meeting that Zambia had made Meaningful progress on its second Validation. The third Validation for Zambia will commence on 2 December 2020. The Validation will be based on the 2018 ZEITI report.

The ZEITI Secretariat also informed the meeting that failure to achieve satisfactory progress during the third validation will result in Zambia being suspended in accordance with the EITI Standard.

## **6.6 ZEITI 2019 REPORT**

The ZEITI Secretariat informed the meeting that there is a strong desire from many stakeholders including the Government to have the 2019 ZEITI report published in 2020. However, the ZEITI Secretariat noted that the current financial status of the Secretariat still poses a challenge to achieving this goal. In this view, the ZEITI Secretariat requested the meeting to profoundly reflect on how the financial challenges for EITI implementation could be overcome.

One notable suggestion was to engage the Office of the Auditor General (OAG) to produce the 2019 ZEITI report.

The ZEITI Secretariat also informed the meeting that the next cycle of EITI reporting should to a large extent embrace the spirit and letter of mainstreaming EITI implementation.

#### **6.7 CAPACITY BUILDING WORKSHOP FOR THE OAG IN CHINGOLA**

The ZEITI Secretariat informed the meeting that a capacity building workshop for the Office of the Auditor General (OAG) has been planned in line with the provisions of the current contract with the BDO. The contract provides that BDO should train the OAG on the EITI report production methodology. This is in line with the current discussion exploring the possibility of having the OAG produce ZEITI reports in future.

#### **6.8 WORLD BANK FUNDING**

The ZEITI Secretariat informed the meeting that the current World Bank grant will expire at the end of March 2020. This means that the only source of funds for EITI implementation in Zambia will be from the Government grant.

The ZEITI Secretariat also informed the meeting that there are discussions with the World Bank to extend the grant expiry to July 2020. This will exhaust the standard 24 months that is usually provided to all countries to implement World Bank funded activities.

#### **6.9 ZEITI FINANCIAL STATUS AND PROJECTION FOR 2020**

The ZEITI informed the meeting that the grant allocation for EITI implementation from the Government has been reduced by 25 percent. The ZEITI noted that the reduction posed the biggest risk to the implementation of the EITI in Zambia.

The meeting agreed to explore ways to identify other sources of funding.

## **7.0 DATES FOR THE 2020 ZEC MEETINGS**

The meeting set the following dates listed below for ZEC meetings in 2020:

- i) Thursday 9 April 2020
- ii) Thursday 9 July 2020
- iii) Thursday 15 October 2020
- iv) Thursday 10 December 2020

## **ANY OTHER BUSINESS FROM THE VICE CHAIRPERSON**

The Vice Chairperson briefed the meeting about his discussion with the Permanent Secretary at the Ministry of Mines and Minerals Development as follows:

### **1. Governance of the ZEC**

- i) The Vice Chairperson informed the meeting that the Permanent Secretary had made a request to the ZEC to explore ways of how the ZEC Chairperson can be available to attend the ZEC meetings;
- ii) The Vice Chairperson also informed the meeting that he had discussions with the Permanent Secretary regarding gender mainstreaming in the MSG;

### **2. ZEITI Secretariat staffing**

- i) The Vice Chairperson briefed the Permanent Secretary on the staffing challenges at the ZEITI Secretariat. The Permanent Secretary was briefed on the ZEC decision to confirm the acting ZEITI Head and also to confirm the Communications intern to the position of Communications Officer at the ZEITI Secretariat.

## **8.0 CLOSING REMARKS**

In his closing remarks, the Vice Chairperson thanked the members for attending the meeting. He further encouraged the members to continue supporting the implementation of the EITI in Zambia especially now with the transition towards systematic disclosure of EITI information. The meeting ended at 13:25.

## ACTION-TAKEN REPORT

S/N	ISSUE	ACTIONS NEEDED	STATUS	WHO
1.	RDF and MMMD MoU	Seek clarity on the specific agreements in the MoU signed between MMMD and RDF in relation to the possible data integration project.	Done	ZEITI
2	ZEC Planning Workshop	Finalize dates and venue for the planning workshop	Done	ZEITI
3	Resource Mobilization	Look at ways in which MSG can provide support to the Secretariat	WIP	ZEITI and ZEC
4	OAG Capacity building workshop	BDO to train OAG in EITI reporting	Done	ZEITI