

Minutes for the virtual ZEC meeting held on Thursday 8 December 2022 at 10:00hrs

Present

- | | | |
|----------------------------|---|--------------------------------|
| 1. Mr. Edmond Kangamungazi | - | Member/V. Chairperson |
| 2. Mr. Nsama Chikwanka | - | Civil Society (PWYP) Member |
| 3. Ms. Musonda Kapena | - | Civil Society (Namfumu) Member |
| 4. Ms. Edah Chimya | - | Civil Society (ZAW) Member |
| 5. Mr. John Silungwe | - | Civil Society (MWUZ) Member |
| 6. Mr. Namo Chuma | - | Civil Society |
| 7. Mr. Musonda Kabinga | - | Civil Society (YAD) Member |
| 8. Mr. Spyton Phiri | - | Government (ZRA) Member |
| 9. Mr. Emmanuel Chokwe | - | Bank of Zambia Member |
| 10. Mr. Francis Chilunga | - | Government (MoJ) Member |
| 11. Mr. Kayula Chimfwembe | - | Government (MoF) Member |
| 12. Mr. Peter Zyambo | - | Government (BOZ) Member |
| 13. Mr. Hugh Carruthers | - | Mining Industry (FQM) Member |
| 14. Mr. Evans Kanche | - | Mining Industry (AZMEC) Member |
| 15. Mr. Martford Mumba | - | Mining Industry (FSSMAZ) Proxy |

In attendance

- | | | |
|-------------------------|---|-------------------------------|
| 1. Mr. Ian Mwiinga | - | Head ZEITI Secretariat |
| 2. Ms. Mutinta Hadunka | - | ZEITI- Communications Officer |
| 3. Mr. Lupinda Chimwasu | - | ZEITI- Economist |
| 4. Mr. Kennedy Sinkala | - | ZEITI- Accountant |
| 5. Ms. Violet Mukanda | - | ZEITI- Secretary |
| 6. Ms. Daisy Mwilima | - | Oxfam Zambia-Observer |

Absent with apology

- | | | |
|-------------------------|---|---------------------------------|
| 1. Mr. Felix Nkulukusa | - | Government(MoF-ZEC Chairperson) |
| 2. Mr. Mooya Lumamba | - | Government (MMMD) Member |
| 3. Mr. Chikusi Banda | - | Mining Industry (Mopani) Member |
| 4. Mr. Sokwani Chilembo | - | Mining Industry (ZCM)Member |
| 5. Mrs. Pauline Mundia | - | Mining Industry (FSSMAZ) Member |
| 6. Mr. Felix Ngosa | - | Civil Society (NCA/DCA) Member |

1.0 Opening remarks

In the absence of the Chairperson and the Vice Chairperson, the meeting was chaired by the Co-Vice Chairperson, representing the mining industry, Mr. Yewa Kumwenda. The meeting commenced at 10:20hrs.

2.0 Adoption of the agenda

The agenda was adopted as proposed by Mr. Hugh Carruthers and seconded by Ms. Edah Chimya.

3.0 Apologies

The list of apologies is given on page.

4.0 Confirmation of minutes for the previous ZEC meeting

The minutes were adopted by the members as a true record of the deliberations of the previous meeting with the following corrections:

- Page 1, Mr. Edmond Kangamungazi represents Caritas Zambia and not PWYP,
- Page 5, the Lusaka Stock Exchange should be written as the Lusaka Securities Exchange,

The proposal to adopt the minutes was made by Mr. Hugh Carruthers and seconded by Mr. Spyton Phiri.

5.0 Matters arising (action taken report)

a. Procurement of Independent Administrator

The meeting was informed that BDO was awarded the contract to produce the 2021 ZEITI report. The BDO was selected among the three (3) prospective companies that had expressed interest to undertake the consultancy. The evaluation team reviewed both the technical and financial capacity of all the prospective bidders.

During the evaluation process, the committee noted a few areas that needed adjusting based on the scope of work in the Terms of Reference (TORs). The committee noted that;

- (a) Since data collection was already undertaken by the ZEITI Secretariat, the cost on data collection could be revised downwards;
- (b) Based on this revision, the remainder of the work would only constitute desk reviews and data compilation.

Therefore, in view of the above, the committee recommended that the overall fee should be negotiated downwards to cater for aspects that needed to be addressed by the consultant.

The Evaluation Committee recommended that the ZEC approves the new proposal to pay BDO Zambia a sum of ZMW 475,200 for the production of the 2021 ZEITI report.

The meeting resolved to award the contract to produce the 2021 ZEITI report to BDO Zambia. The recommendation was made to the Ministerial Tender Committee.

b. Beneficial Ownership-Opening Extractives Programme

The meeting was informed that the radio awareness programmes on beneficial ownership transparency were undertaken under the Opening Extractives Programme (OEP). The panellists included ZEC members, PACRA officials, Anti-Corruption Commission officials, Civil Society Organisations and journalists.

The meeting resolved to continue undertaking awareness raising programmes in order to socialise the concept of beneficial ownership transparency among the various members of the public.

c. Refinement of the EITI Standard

The meeting was informed that refinements to the current EITI Standard are currently underway. At its 52nd meeting in February 2022, the Board mandated the International Secretariat to develop the scope of refinements to the EITI Standard.

The following areas below are in the scope of refinements to the EITI Standard:

- a. Adjustments to existing EITI provisions to support disclosures and public debate related to the impact of the energy transition on implementing countries, including changing demand for fossil fuels and critical minerals;
- b. Reflecting anti-corruption explicitly in the objectives and text of relevant EITI Requirements;
- c. Adjustments to existing EITI provisions promoting gender equality;
- d. Including the objective of each EITI Requirement in the EITI Standard;
- e. Clarifying the distinction between encouraged, expected and required provisions;

The meeting encouraged the ZEITI Secretariat to make use of Social media as part of the ongoing efforts to mainstream the implementation of the EITI in Zambia.

6.0 Presentation of the ZEITI annual financial report and 2023 implementation plan

The members were informed that from the total grant allocation from the Government, ZEITI has received 100% funding as at 30th November 2022 and all activities had been undertaken save for the payment of the consultant for the production of the 2021 ZEITI report which was pending finalisation of procurement procedures.

The Project Accountant noted that the total budget projections for ZEITI Secretariat for the year 2023 is ZMW 5 million. However, the government has only provided ZMW 3 million for funding in the 2023 budget.

In view of this, ZEC members were encouraged to share their activity plans with the ZEITI Secretariat to foster collaboration on various activities and also mitigate the budget shortfall.

The proposal to adopt the 2023 ZEITI Secretariat Budget and Implementation Plan was made by Mr. Martford Mumba and seconded by Mr. Edmond Kangamugazi subject to the changes that were suggested.

8.0 Closing remarks

In closing the Chairperson of the meeting thanked the members and reiterated the need for the various stakeholders to support the disclosure of the information contained in the EITI reports. The meeting closed at 13:20hours.

.....

CHAIRPERSON

DATE

.....

SECRETARY

DATE

ACTION TAKEN REPORT

S/N	ISSUE	ACTION NEEDED	STATUS
1	Mainstreaming	First Quantum Minerals to relook at providing support for the mainstreaming process.	WIP
2	Funding Increment Proposal	Permanent Secretary wrote to Secretary to the Treasury and World Bank. World Bank country manager for Zambia received the letter.	WIP
3	ZCCM-IH Annual Report	ZEITI Secretariat made request through office of the Permanent Secretary	WIP
4	Civil Society Constituency orientation meeting	ZEITI Secretariat facilitate meeting to collaborate with PWYP and Oxfam	Done