

## MINUTES FOR THE VIRUAL ZEC MEETING HELD ON THURSDAY 8 APRIL 2021 AT 10:00HRS

### PRESENT

- |                             |   |                                |
|-----------------------------|---|--------------------------------|
| 1. Mr. Joseph Nonde         | - | Government (MoF) Chairperson   |
| 2. Mr. Spyton Phiri         | - | Government (ZRA) Proxy         |
| 3. Mrs. Sylvia Masabo       | - | Government (MLGH) Proxy        |
| 4. Mr. Moses S. Nyirenda    | - | Government (MMMD) Proxy        |
| 5. Mr. Shilambwe Mwaanga    | - | Government (MoF) Member        |
| 6. Mr. Hugh Carruthers      | - | Mining Industry (FQML) Member  |
| 7. Mr. Chikusi Banda        | - | Mining Industry (KCM) Proxy    |
| 8. Mr. Hambani Ngwenya      | - | Mining Industry (LCM)          |
| 9. Mr. Evans Kanche         | - | Mining Industry (AZMEC)        |
| 10. Mr. Martford Mumba      | - | Mining Industry (FSSMAZ) Proxy |
| 11. Mr. Edward Lange        | - | Civil Society (SARW) Member    |
| 12. Ms. Petronella Phiri    | - | Civil Society (YAD) Member     |
| 13. Mr. Mwiya Mwandawande   | - | Civil Society (EITA) Member    |
| 14. Mr. Edmond Kangamungazi | - | Civil Society (PWYP) Proxy     |
| 15. Mr. Andisen Zulu        | - | Civil Society (CCZ) Member     |

### IN ATTENDANCE

- |                          |   |                               |
|--------------------------|---|-------------------------------|
| 1. Mr. Ian Mwiinga       | - | Head ZEITI Secretariat        |
| 2. Ms. Mufinta Hadunka   | - | ZEITI- Communications Officer |
| 3. Ms. Pamela Mwanza     | - | MMMD- Accountant              |
| 4. Mr. Lupinda Chimwasu  | - | ZEITI- Economist              |
| 5. Ms. Mukupa Nsenduluka | - | Observer OxFam Zambia         |

### ABSENT WITH APOLOGY

- |                                      |   |                                 |
|--------------------------------------|---|---------------------------------|
| 1. Mr. Fredson Yamba<br>Chairperson) | - | Government (MoF-ZEC)            |
| 2. Mr. Barnaby B. Mulenga            | - | Government (MMMD – PS)          |
| 3. Mr. Francis Chilunga              | - | Government (MoJ) Member         |
| 4. Mr. Peter Zyambo                  | - | Bank of Zambia Member           |
| 5. Mrs. Pauline Mundia               | - | Mining Industry (FSSMAZ) Member |
| 6. Mr. Andisen Zulu                  | - | Civil Society (CCZ) Member      |
| 7. Mr. Sokwani Chilembo              | - | Mining Industry (ZCM)           |

## **1.0 Opening remarks**

In his welcome remarks, the Chairperson welcomed all the members to the virtual Zambia EITI Council (ZEC) meeting. The Chairperson acknowledged the important role each stakeholder plays within the EITI. He encouraged the Zambia EITI Council members to continue positively contributing to the implementation of the EITI in Zambia.

Finally, the Chairperson reminded all members on the importance of reading meeting documents that are circulated to them. He pointed out that the information in the documents provides a basis for the discussions during the meetings.

## **2.0 Adoption of the Agenda**

There was one amendment to the agenda. The members agreed to include e-introductions as agenda item number 3, before the meeting commenced.

The adoption of the agenda was proposed by Mr. Chikusi Banda and seconded by Mr. Hambani Ngwenya.

## **3.0 Introductions**

The introductions were undertaken by all members. The Chairperson welcomed all the new members on the ZEC.

## **4.0 Apologies**

A list of apologies is given on Page 1.

## **5.0 Confirmation of Minutes for the Previous ZEC Meetings**

There was one correction to the Minutes of the previous ZEC meeting. The members suggested that Item 11 on the agenda for the previous meeting should read as 'Offer of Contract' and not 'Renewal of Contract'.

The minutes were adopted by the members as a true record of the deliberations of the previous meeting. The proposal to adopt the minutes was made by Mr. Spyton Phiri and seconded by Mr. Edward Lange.

## **6.0 Matters Arising (Action Taken Report)**

- i) The meeting was informed that the corrections in the 2019 ZEITI report were undertaken as requested by the ZEC during the report approval meeting. Specifically, the Mines Development Department provided a brief write-up on the variance between the copper production

value and the copper export value. These figures were included in the final report;

- ii) The meeting was informed that follow up on recommendations of the 2019 ZEITI report was undertaken by the internal audit department at the Ministry of Mines and Minerals Development. The recommendations mainly focused on how the disclosure of licenses on the cadastre portal could be enhanced including exploring the opportunities for mainstreaming EITI information and beneficial ownership disclosure on the cadaster portal. The review also included a request to the Mines Development Department to provide information on why production values are not assigned to some minerals. A report is currently being compiled for the attention of the Permanent Secretary and the ZEC;
- iii) The meeting was informed that the preparations for Zambia's validation are currently underway. The Validation for Zambia will commence on 1 July 2021; and,
- iv) The meeting was briefed that Oxfam pledged to provide support to the MSG and Civil Society Organizations on gender mainstreaming.

At the end of the presentation, the meeting commended the government sector for appointing two females to serve on the ZEC.

On a separate note, members from the Civil Society sector suggested to the meeting that the vetting process for members for civil society members nominated to serve on the ZEC should be reversed. This is against the background that all names submitted by the sector for vetting have not be approved by the government. The CSO sector noted that the vetting of members contravenes the EITI requirement 1.3 and the civil society protocol.

The members agreed to have an extraordinary meeting to deal with the matter. The Government sector and the Mining sector requested the meeting to allow them to consult within their sectors before a meeting could be convened.

Mr. Chikusi Banda proposed that the extraordinary ZEC meeting be held and this was seconded by Mr. Andisen Zulu.

## **7.0 Presentation of the First Quarter Progress Report**

The ZEITI Secretariat presented the key highlights of the second quarter implementation report as indicated below:

#### **a) Production of the 2020 ZEITI Report**

During the quarter under review, the procurement of the Consultant to produce the 2020 ZEITI report commenced. The procurement method which will be used to procure the consultant is Limited Selection procurement method as provided for under section 30 of the ZPPA Act no. 12 of 2008. The procurement department is currently making arrangements to hold a procurement meeting to shortlist the prospective firms.

#### **b) ZEITI Bill - 2021**

During the quarter under review, the zero draft ZEITI Bill was circulated among the Zambia EITI Council (ZEC) members for their initial input and comments. The meeting was informed that a Technical Working Group would be established comprising of a selected team of ZEC members. The Technical Working Group will review the submissions that have been made and make recommendations to the full ZEC on the next steps.

#### **c) Mainstreaming Feasibility Study**

During the quarter under review, the pre-final Mainstreaming feasibility report was circulated to the ZEC. However, the meeting was informed that the report still needs to be peer-reviewed by stakeholders before the final copy is submitted to the ZEC for consideration.

#### **d) Validation**

During the quarter under review, the meeting was informed that the two (02) validation induction meetings were organized by the International Secretariat to familiarize the members to the new validation model. Under the new validation model the ZEC would need to take an active role in the preparatory stages. This will include provision of impact related information and evidence follow up on recommendations from ZEITI reports.

#### **e) World Bank Grant**

The meeting was informed that the World Bank grant had come to a close. The implementation of the grant had achieved a number of milestones as indicated below:

- Improvement of analysis and interpretation of data as well as communication of the findings to stakeholders;
- Development of dissemination materials was undertaken; and,

- On the Mainstreaming of the EITI implementation in Zambia, the meeting was informed that the World Bank grant funded the undertaking of a feasibility study on mainstreaming EITI implementation in Zamia.

#### **f) New ZEC Members**

The meeting was informed that the Government sector and the Mining sector made changes to their members serving on the Zambia EITI Council. This is in line with the Terms of Reference (TORs) for the ZEC regarding the tenure of members.

The following below are the new members of ZEC from both sectors:

##### **Government sector:**

- |       |                             |  |
|-------|-----------------------------|--|
| i.    | Mr Francis Chilunga –       | Ministry of Justice                      |
| ii.   | Alt. Ms Masiliso Chibambo – | Ministry of Justice                      |
| iii.  | Mr Shilambwe Mwaanga –      | Ministry of Finance                      |
| iv.   | Alt. Mr Joseph Nonde –      | Ministry of Finance                      |
| v.    | Ms Sylvia K. Masabo –       | Ministry of Local Government and Housing |
| vi.   | Mr Ignatius Mvula –         | Zambia Revenue Authority                 |
| vii.  | Alt. Mr Spyton Phiri –      | Zambia Revenue Authority                 |
| viii. | Mr Peter Zgambo –           | Bank of Zambia                           |
| ix.   | Alt. Mr Emmanuel Chokwe –   | Bank of Zambia                           |

##### **Mining sector**

- |     |                      |                             |
|-----|----------------------|-----------------------------|
| i.  | Mr Chikusi Banda –   | Mopani Copper Mines PLC     |
| ii. | Mr Hambani Ngwenya – | Lubambe Copper Mine Limited |

The proposal to adopt the first quarter implementation report was made by Mr. Edward Lange and seconded by Ms. Sylvia Masabo.

## **8.0 SECOND QUARTER ACTIVITIES**

The meeting was provided with a list of proposed second quarter activities as indicated below:

1. Production of the 2020 ZEITI Report
2. Validation
3. Mainstreaming
4. ZEITI Bill

## **10.0 Closing Remarks**

In closing the Chairperson appreciated the effort that the ZEC members have put into ensuring that the EITI process in Zambia continues to flourish.

The meeting was closed at 11:40 hrs.

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CHAIRPERSON

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SECRETARY

DATE .....

DATE .....

**ACTION TAKEN REPORT**

<b>S/N</b>	<b>ISSUE</b>	<b>ACTION NEEDED</b>	<b>STATUS</b>	<b>BY WHOM</b>
1	2020 Report	Production of the 2020 ZEITI	WIP	ZEITI

2	ZEITI Bill	Compilation of comments from ZEC members.	WIP	ZEITI
3	Mainstreaming Feasibility Study report	Compilation of comments on the first draft from ZEC members	Done	ZEC & ZEITI
4	Validation	Population of validation templates	WIP	ZEC & ZEITI