



2024 Annual Progress Report

APR Model and Guidance - Requirements 1.5 and 7.3

EITI Standard 2023

1. Summary

The annual progress report is an important tool in managing the EITI implementation process. It can help an EITI implementing country to critically assess its progress against the EITI requirements and more importantly against national objectives. It also enables the multi-stakeholder group (MSG) to monitor if it is achieving its own objectives for implementation as established in the MSG's work plan, and if the EITI process is delivering the expected outcomes and impacts. On the basis of such an assessment, the MSG can decide to revise its work plan or its objectives in order to act on opportunities for strengthening implementation. The reports are also intended to take stock of efforts to address EITI reporting and validation recommendations and can also help identify issues that need to be addressed between validations.

In addition, an annual progress report is an important communications tool. It provides an opportunity to show what the EITI implementing country has done to improve transparency and strengthen natural resource management through the EITI. It may also be a means for multi-stakeholder group members to account for their work towards their constituents and wider stakeholders.

Implementing countries are required to review the outcomes and impact of EITI implementation on natural resource governance and to publish annual progress reports, summarising the progress made in the preceding year (EITI Requirement 1.5 and 7.3). This guidance note provides a suggested template for how to develop an annual progress report which can vary depending on the country's EITI implementation status. All countries must report, at a minimum, the EITI mandatory requirements, which includes the APR questions listed in Parts I, II and III of the suggested templates below. From year 3 onwards, countries are also recommended to report the APR

questions listed in Part IV, while every 5 years EITI implementing countries should also reflect on the broader impact of EITI implementation.

MSGs and national secretariats may wish to modify the template or use their own structure.

2. Requirements covering this topic

Requirement 1.5 Work plan, monitoring and review.

The objective of this requirement is to establish a consultative work planning and monitoring cycle that ensures the relevance and accountability of EITI implementation to national stakeholders, helping the EITI to achieve relevant outcomes and impacts.

[...] b) The multi-stakeholder group is required to undertake an annual progress review of the work plan, which should inform the subsequent work plan. The progress review must include:

- i. Progress and challenges in achieving work plan objectives; changes in those objectives; and how implementation will be adapted to better achieve those objectives.
 - ii. An overview of activities and outcomes achieved through EITI implementation.
 - iii. A description of the mechanisms for stakeholders to provide feedback on EITI implementation, as well as documentation of stakeholder views.
 - iv. Documentation on how the multi-stakeholder group has taken gender considerations and inclusiveness into account.
 - v. A report on actual expenses compared to the work plan budget.
- c) All work planning, monitoring and review activities must be informed by consultations with national stakeholders, and documented in formats that are publicly available.
- d) The multi-stakeholder group is encouraged to consider how to measure progress of the activities on a running basis, including an evaluation of whether their activities for the previous year contributed to improved governance of the extractive sector.
- e) Where relevant, the multi-stakeholder group is encouraged to provide a narrative of whether it has considered publicly known corruption cases in the sector that are

of national relevance for the year in review, and to document its discussion, response and recommendations.

Requirement 7.3 Recommendations from EITI implementation

The objective of this requirement is to ensure that EITI implementation is a continuous learning process that contributes to policy making, by ensuring that the multi-stakeholder group regularly considers findings and recommendations from the EITI process and acts on those recommendations it deems are priorities (see Requirement 1.5).

a) With a view to strengthening the impact of EITI implementation on natural resource governance, the multi-stakeholder group is required to take steps to act upon lessons learned; to identify, investigate and address the causes of any information gaps and discrepancies; and to consider the recommendations resulting from EITI implementation. The multi-stakeholder group must consider agreeing recommendations for strengthening government systems and follow up on these recommendations.

Source: **EITI Standard 2023, p. 13-14 and 37**

3. Annual progress report template

ZAMBIA EITI Annual Progress Report 2024

Part I: EITI Work plan

[Note: Report Part I in the APR is required since year 1 of EITI implementation]

1 Summary

The 2024 progress report has been developed based on the 2024 work plan which was approved by the MSG on 1 December 2023. The (2023) work plan highlights four (04) key priority areas and thirteen (13) specific activities with an overall expected budget of 3 Million Kwacha (\$176, 470.59). This report seeks to document an overview of activities and outcomes achieved through EITI implementation. It also documents the challenges in achieving work plan objectives; changes in those objectives; and how implementation will be adapted to better achieve those objectives. The MSG undertook 4 (four) reviews to monitor progress on implementing the work plan.

Information on how the public can access the work plan	Visit the Zambia EITI Secretariat offices or make a request through infor@zambiaeiti.org
Work plan budget vs. actual expenses (USD) (Requirement 1.5 (b)(v))	The 2024 work plan had a budget of 3 Million Kwacha(ZMW 3,000,000.00) which was (114,454.45 USD) against expenses of Three million Eight hundred and Thirty-one thousand and ThirtyFive Kwacha Sixty Ngwee (ZMW 3,831,035) 146,159.67 USD.

2 Overview of EITI work plan

During the period under review the Zambia EITI undertook several activities in its implementation of the EITI standard and the promotion of transparency and accountability in Zambia's mining sector. The activities under the first objective had an

overall achievement of 70% by the end of the financial year, under objective 2 the Zambia EITI did not achieve the intended program due to external factors from our partners, under the 3rd objective, 40% of the activities. With regards to the 4th objective of the 2024 approved work plan the Zambia EITI, 80% of the activities were carried out with additional activities brought about by the National Risk Assessment that was being carried out.

Completion status

75% of the work plan activities were carried out, 15% of the activities are a work in progress and should be completed by the end of the 2025 first quarter.

The remaining 10% of the activities were delayed due to external factors and funding challenges.

Overview of progress

Objective 1:

1. Data collection: data was successfully collected from all majority of the reporting entities with an exception of 5 local councils.

2. A consultant was recruited to successfully produce the 2023 report.

3. The 2023 ZEITI Report was still under production as at the end of 2024.

Objective 2:

The process of developing a comprehensive power purchase agreement transparency work plan was undertaken with support from the Energy for Growth Hub.

Objective 3:

The data integration system and online reporting was launched in the first quarter of 2024 and can be accessed at <https://portal.zambiaeiti.org/home>.

Objective 4:

Activities under the Opening Extractives Programme were implemented. A peer learning for Anglophone and Lusophone countries was conducted with a focus on BO.

3 Assessment of performance against targets and activities set out in the work plan

Provide an assessment of progress with achieving the objectives set out in the work plan ([Requirement 1.5 \(b\)\(i\)](#)), reporting eventual changes and adaptation to better achieve the EITI objectives. For each objective, list and describe the related activities,

select and describe the results achieved in the period under review, inform the means of verification of the results achieved, list challenges experienced during implementation and, for each challenge, describe the adjustments to EITI planning and implementation.

The multi-stakeholder group may wish to fill the table below for each objective.

Objective 1	To promote transparency and accountability in the management of revenues from the Extractive Sector.
Activity 1.1	Dissemination of the 2022 ZEITI Report to promote use of EITI data to inform policy and public debate.
Assessment of progress	<i>A physical dissemination of the 2022 ZEITI report was conducted in the North-Westren Province with support from First Quantum Mining.</i>
	Select the completion status of this Activity: <i>Partially Completed.</i>
Activity 1.2	Data Collection for the production of 2023 Zambia EITI Report with Requirements from the 2023 EITI Standard.
Assessment of progress	<i>This activity involved the identification of mining companies that meet the agreed upon materiality threshold, scoping of Government ministries and agencies that receive payments from the mining companies, designing of the reporting templates and collection of data from the identified reporting entities.</i> <i>Partially Completed</i>
Activity 1.3	<i>Recruit the consultant to produce the 2023 Zambia EITI Report.</i>
Assessment of progress	<i>This activity involved the publication of a call for proposal for an Independent Administrator to produce the 2023 Zambia EITI report on the Zambian Electronic Government Procurement System (EGPS) inviting companies that meet the EITI</i>

	<p>requirements for an independent administrator to produce the Zambia EITI report.</p> <p>The procurement process is carried out using the laid down Government procurement procedures, since the funds for this activity are drawn from the Government funding to ZEITI.</p>
	Completed
Activity 1.4	Follow up on recommendations from EITI reports
Assessment of progress	<p>This activity involves the MSG making a follow up on recommendations that were made in previous EITI reports to enhance EITI implementation in Zambia</p>
	In progress
Activity 1.5	Outreach and Communication Activities to increase awareness on topical issues in the extractive sector.
Assessment of progress	This activity involves the ZEITI Secretariat attending and participating in local and international exhibitions such as; The Africa Public Service Day, Copperbelt Agriculture Mining Investment and Networking EXpo (CAMINEX), Zambia Alternative Mining Indaba (ZAMI), and Trade Fair.
	Completed
Results	<p>Achievements Under Objective 1</p> <ul style="list-style-type: none"> -- Technical documents and guidance to improve practice. -- Allocation of funding -- Events or trainings -- Disclosure of information -- Public statements or commitments of support -- Changes to policy or legislation -- Increased awareness, expectations, regarding appropriate behaviour -- Changes in behaviour or deterrence of bad behaviour <p>For each type of results selected above, provide a brief description of the results that were achieved in the period under review:</p> <ul style="list-style-type: none"> ● 2021 and 2022 Reports Produced and published. ● Funds were allocated by the Government Republic of Zambia. ● MSG Induction Trainings

	<ul style="list-style-type: none"> • <i>The EITI Reports</i> • <i>The Minerals Commission and regulations act</i> • <i>During Public Service Day there was interaction between the Secretariat and members of the public.</i>
Mean of Verification / Source of Data	<p>Inform the means of verification (link to websites, attach files, inform source of data) of the results achieved in the period under review.</p> <ul style="list-style-type: none"> • www.zambiaeiti.org • Ministry of Mines and Minerals Development Annual Report. •
Challenges	<p><i>List the challenges faced during the implementation of this Objective:</i></p> <ul style="list-style-type: none"> • Lack of adequate funding • Transfer of EITI focal point persons • Non-Compliance by ZEITI reporting entities
	<p>Describe the adjustments made in the EITI planning and implementation to address each challenge listed above:</p> <ul style="list-style-type: none"> • There was need to map out priority activities • Need to physically visit reporting entities and give basic training on template population to the new focal persons • Requested MSG members to reach out to their constituency members over non-compliance.
Objective 2	Support public disclosure of documents to enhance transparency in the Governance of the Extractive sector in view of the energy transition
Activity 2.1	Develop a comprehensive power purchase agreement transparency work plan.
Assessment of progress	The Zambia EITI Secretariat working with the Energy for Growth Hub carried out sensitization meetings on contract transparency in view of the Power Purchase Agreements Zambia has signed with various Independent Power Producers
	WIP
Results	<p><i>]Achievements Under Objective 2:</i></p> <p><i>--Events or trainings</i></p>

	<p>__New platforms, portals, systems, or channels for disclosures</p> <p>__Increased awareness, expectations, regarding appropriate behaviour</p>
	<p>For each type of results selected above, provide a brief description of the results that were achieved in the period under review:</p> <ul style="list-style-type: none"> • The Zambia EITI working with Energy for Growth Hub held meetings with key stakeholders to raise awareness about PPAs in the wake of the energy crisis.
Mean of Verification / Source of Data	<ul style="list-style-type: none"> • https://ppawatch.org/about/ Link to PPA Watch ZEITI's partner on PPA Transparency
Challenges	<ul style="list-style-type: none"> • Lack of adequate funding • Lack of adequate training and information on PPAs • ZEITI partnered with other local organisations which are doing work on PPA transparency to achieve its intended goals.
Objective 3	Support Mainstreaming EITI information by Government and Mining Companies
Activity 3.1	Re-activate the Mainstreaming Technical Working Group (TWG)
Assessment of progress	<p>The technical working working group was re-activated</p> <p>WIP</p>
Activity 3.2	Develop data integration system and online reporting for Zambia Extractives Industries Transparency Initiative (ZEITI) to improve efficiency and effectiveness for ZEITI reporting.
Assessment of progress	<p>The Zambia EITI is in the process of developing the online reporting with help from Revenue Development Fund with financial support from the Zambia Chamber of Mines.</p> <p>In progress</p>

Activity 3.3	Conduct capacity building for various reporting agencies for implementation data integration system and online reporting for Zambia Extractives Industries Transparency Initiative (ZEITI)
Assessment of progress	This activity is yet to be carried out following the launch of the new system.
	WIP
Activity 3.4	
Objective 4	
Results	<p><i>For this Objective, what types of results were achieved in the period under review?</i></p> <p><i>-- Allocation of funding</i></p> <p><i>-- New platforms, portals, systems, or channels for disclosures</i></p> <p><i>-- Improvements in administrative processes or procedures</i></p>
	<p><i>For each type of results selected above, provide a brief description of the results that were achieved in the period under review:</i></p> <ul style="list-style-type: none"> <i>• Funds amounting to 120,00 USD were pledged to the Zambia EITI Secretariat for the implementation of the online portal.</i> <i>• The Revenue Development Fund is in the process of creating the portal.</i> <i>• A shift from physical reporting to an online reporting format.</i>
Mean of Verification / Source of Data	Non Applicable

Challenges	<p>List the challenges faced during the implementation of this Objective:</p> <ul style="list-style-type: none"> • Delayed funding from the Zambia Chamber Of Mines • Obtaining Data for the creation of the mainstreaming portal was a challenge.
	<p>Describe the adjustments made in the EITI planning and implementation to address each challenge listed above:</p> <ul style="list-style-type: none"> • Prompted the Zambia Chamber Of Mines to engage the MSG on the delayed funding to the Secretariat. • Physically visited reporting entities to collect the data.
(Add rows as necessary to include all Objectives and Activities)	

4 Gender and Inclusion

How has the MSG taken gender considerations and inclusiveness into account during the EITI implementation? ([Requirement 1.5 \(b\)\(iv\)](#))

The MSG has encouraged its members to Nominate female representatives from among constituency members.

During the year under review, ZCCM-IH, a state owned enterprise nominated a female member to serve on the Zambia EITI Council.

Part II: Methodology

[Note: Report Part II in the APR is required since year 1 of EITI implementation]

5 Consultation Process

Describe all consultation processes that have taken place with national stakeholders, including those beyond MSG members, to plan, monitor and review EITI activities, including the EITI work plan, and attach the respective meeting minutes published on the EITI Portal (*Requirements 1.5 (b)(iii) and c*).

The CSO constituency held meetings prior to the quarterly MSG meetings to discuss matters pertaining to EITI implementation in Zambia and also to come up with a consensus on decisions that needed to be made at the MSG meetings.

6 Feedback from Stakeholders

Describe how any feedback from stakeholders, including those beyond MSG members, have been considered and documented in the review of the outcomes and impact of EITI implementation (*Requirement 1.5 (b)(iii)*).

MSG members hold constituency meetings with organisations outside the MSG as a feedback mechanism and the outcomes of these sessions is shared with the full MSG.

7 MSG Approval of the APR

Date of MSG approval of this APR submission and information on how the public can access it, e.g. link to national EITI website.

The 2024 ZEITI Annual Progress Report was approved on November 21st 2024, during the last quarter ZEC meeting and can be accessed at:
<https://zambiaeiti.org/acts-2/>

8 Corruption Cases (*item encouraged to report*)

Provide a narrative of whether the MSG has considered publicly known corruption cases in the sector that are of national relevance for the year in review, and documented its discussion, response and recommendations. (*Requirement 1.5 (e)*)

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Part III: Progress on recommendations

[Note: It is recommended to start reporting Part III from year 2 onwards of EITI implementation, considering the recommendations from EITI reporting and Validation]

9 Assessment of progress in addressing EITI recommendations

The multi-stakeholder group is required to list each recommendation from EITI reporting and Validation and the corresponding activities that have been undertaken to address them, the entity responsible, the deadline and the level of progress, in accordance with [Requirement 7.3](#). Where the government or the multi-stakeholder group has decided not to implement a recommendation, it is required that the multi-stakeholder group documents the rationale.

Recommendation	Activities	Responsible	Deadline	Status/progress:	Next Steps
ZRA to establish quarterly reconciliations with significant mining companies to ensure that the information contained in the ZRA database is accurate and up to date	Established quarterly reconciliations with significant mining companies	Zambia Revenue Authority (ZRA)	quarterly	In progress	Quarterly reconciliation updates of the ZRA database
The MMMD to sensitise Artisanal mining on reporting requirements for the licence holders. Further, the government will consider penalties for non compliance in mining companies not reporting in the	Sensitisation was carried out and penalties issued for non compliance	Ministry of Mines and Minerals Development		In progress	Sensitisation of Artisanal miners on reporting requirements for licence holders is still ongoing as a continuous process.

MOSES system.					
Government to consider establishing a regulator for the mining companies to be responsible for confirming the production data, quality of production yields, export data, mineral prices, and other technical complexities involved in mining business. This will strengthen the review of reported data in MOSES system	Establishment of the minerals regulation Commission is ongoing as a semi-independent regulator	Ministry of Mines and Minerals Development		In progress	The Minerals Regulation Commission is now an Act of Parliament.

Part IV: Outcomes and Impact

[Note: It is recommended to start reporting Part IV from year 3 onwards of EITI implementation]

10 Theory of Change

Has the MSG developed a theory of change on how EITI implementation will address the identified challenges of the sector in your country? If yes, please reference the corresponding document here. ([Validation Outcome and Impact Template](#))

No theory of change has been developed

11 Lessons Learned

How have lessons learned from EITI implementation informed the current work plan? ([Requirement 7.3 \(a\)](#))

The lessons learnt have informed the necessary changes and adaptations in the current work plan.

12 Strengthening the Impact of EITI Implementation

Summarise the MSG's efforts to strengthen the impact of EITI implementation in the period under review, including any actions to extend the detail and scope of EITI reporting or to increase engagement with stakeholders ([Requirement 7.3 \(a\)](#)).

In an effort to strengthen the impact of EITI implementation on the period under review the Zambia EITI Council has developed a work plan that addresses country specific issues in the extractive sector for example the work plan has set clear objectives in BO disclosure.

13 Outcomes and Impact Study – Every 5 years of EITI implementation

Reflect on the broader impact of EITI implementation in year 5, 10, 15, 20..., describing how EITI outcomes contributed to meaningful change in the implementing country. Changes in level of perceived corruption, changes in government revenue, changes in level of investment are some of the broader outcomes and impacts to consider.

In year 10 the implementation of EITI in Zambia has contributed to policy and legislation changes such as the introduction of Beneficial Ownership information in the companies Registration act of 2017, the introduction of the Statutory Instrument on Local Content that has been included in the Citizens Economic Empowerment Commission.

As well as the enactment of the Minerals TRegulation Commission Act of 2024.

APR approved by MSG:

Date:

